

The Family Educational Rights and Privacy Act (FERPA)

The [Family Educational Rights and Privacy Act \(FERPA\)](#) enacted in 1974 provides three categories of information that fall within its statutory boundaries.

Directory Information

FERPA defines Directory Information as information contained in the educational record that would not generally be considered harmful or an invasion of student privacy if disclosed. **A university is able to release Directory Information** regarding a student without prior student consent. Students may request that Directory Information **not be** disclosed by contacting the Office of the Registrar on the lower level of the Emerson Administration Building or at registrar@nnu.edu.

The following is considered Directory Information by NNU:

Name	Address
Telephone Listing	E-mail Address
Field of Study	Dates of Attendance
Enrollment Status	Degrees and Awards Received
Photographs	Most Recent Previous School Attended
Weight and Height of Athletes	Participation in Officially Recognized Activities and Sports

Personally Identifiable Information (PII)

Personally Identifiable Information is protected under FERPA and **may be disclosed only with written consent of the student**. FERPA permits school officials to disclose, without consent, personally identifiable information from education records to appropriate parties in connection with an emergency, if knowledge of that information is necessary to protect the health or safety of the student or other individuals.

The following is considered Personally Identifiable Information by NNU:

Student ID Number	
Social Security Number*	
Biometric Record	
Date and Place of Birth	
Name and Address of the Student's Parent or Other Family Members	
Race	
Ethnicity	
Nationality	
Gender	

*Northwest Nazarene University requests the voluntary submission of student Social Security Numbers to assist in validating students, administering student financial aid programs, collecting student debts, and reporting under the Tax Relief Act of 1997.

Educational Information or Record

FERPA defines educational information as records, files, documents, and other materials that are maintained by an educational agency or institution or by a person acting for such agency or institution. This information **must never be disclosed** without the written consent of the student.

The following is considered part of the student's Educational Record

Student's Grades	
Grade Point Average (GPA)	
Social Security Number	
Academic Evaluations	
Disciplinary Records	