

# Student Rights and Responsibilities

As recipients of Federal student aid, students have certain rights and responsibilities. NNU believes that knowing these rights and responsibilities will place students in a better decision-making position to achieve their educational goals.

## Student Rights

All students have the right to know:

1. The cost of attending a particular school and what the school's policy is on refunds to students who withdraw.
2. What financial assistance is available including information on all federal, state, local, private, and institutional financial aid programs.
3. The school's financial aid personnel, where their offices are located, and how to contact them for information.
4. The procedure and deadlines for submitting applications for each available financial aid program.
5. How the school selects financial aid recipients.
6. How the school determines financial need.
7. How much of their financial need, as determined by the school, has been met.
8. How and when financial aid will be received.
9. The interest rate on federal student loans, the total amount that must be repaid, length of the repayment period, when the payment begins, and what cancellation or deferment provisions apply.
10. If students are offered a Federal College Work-Study job, what kind of job it is, what hours they must work, what their duties will be, what the rate of pay will be, and how and when they will be paid.
11. The school's policy in reconsidering a student's aid package if he or she believes a mistake has been made, or if his or her enrollment or financial circumstances have changed.
12. How the school determines whether students are making [satisfactory academic progress](#) and what happens if they are not.

## Student Responsibilities

All students must:

1. Pay special attention to the Free Application for Federal Student Aid (FAFSA), complete it accurately, and submit it on time to the processor. Errors may delay or prevent a student from receiving aid.
2. Know and comply with all deadlines for applying or re-applying for aid.
3. Provide all documentation, corrections, or new information requested by the Office of Financial Aid.
4. Notify the University of any information that has changed since applying for financial aid.
5. Read, understand, and keep copies of signed documents.
6. Repay any student loans. When a promissory note is signed, it is an agreement to repay the loan.
7. Complete [Entrance Counseling](#) (incoming students) and [Exit Counseling](#) (outgoing students) online if the student has a Federal Direct Student Loan.
8. Notify the University of a change in name, address, or attendance status. If students have a Federal Direct Student Loan, he or she must also notify the loan service provider of these changes.
9. Satisfactorily perform the work agreed upon in a Federal College Work-Study job.