

Changes in Registration (Drop/Add)

ADD: Students may add a class up to and including the sixth course day of the semester.

DROP: Students may drop a class up to and including the eighth course day of the semester without the transaction appearing as a 'W' (Withdrawal) on the student's permanent record.

WITHDRAW: Students may withdraw from a 14-15 week semester course with a "W" up to and including the eighth course day after the midterm grade due date of each semester.

Students may withdraw from a quad class up to and including the 20th course day of each quad session.

A faculty member or administrator may drop or withdraw a student under the following circumstances:

1. At or before the scheduled days to drop or withdraw from a course if the student is not attending and not participating in the course.
2. Before the last day to add courses if the student does not meet the prerequisite or corequisite for the course.

The above policy does not reduce the responsibility of students to maintain their schedule.